



CHECK LIST

Please read and if you have any questions ask the Lettings Team.

- Rent Payments  
3 Termly Cheques provided or Visa Debit Form completed and signed.  
(If you have paid advance rent please deduct it from the first terms payment)
- Keys  
Make sure you keep your keys with you always. If you lock yourself out of your room we will do our best to lend you a key if we are open. There is a standard fee of £19.50 which will be charged if we need to visit the property during normal working hours to open a room. This will be required to be paid at the point of room entry. Out of hours costs can be £35-£70. Try to get a house mate to let you in, and you could spend the night in the communal area to save yourself on the expense. If you need us we will always have someone on hand to help out with these situations.  
Lost keys or fobs will be charged according to circumstances.
- Antisocial Behaviour  
You accept and agree to abide by those terms detailed in your tenancy agreement regarding anti social behaviour.
- Arrears  
Any rent failing to be paid after 14 days from due date will be liable to pay interest of 3% above current Bank of England base rate.
- Council Tax  
You must be a full time student. Should this not be the case, the full council tax on the house will be your responsibility not the Landlords, so if your status changes you must inform us immediately. I will supply evidence of full time student status if needed by Clever student lets.
- Electrical Safety  
I confirm that all electrical items I bring into the property comply with all current safety standards and have been endorsed as fit to use and safe by a suitably qualified person.
- General Data Protection Regulations (“GDPR”)  
Clever Student Lets limited will process my **PERSONAL DATA** and that of any emergency contact and/or guarantor\*, as a consequence of entering into the tenancy agreement. The processing activities which Clever Student Lets Limited may undertake include those set up in the Data Protection Policy which is published and available via the Clever Student Lets Limited website  
*\*Please ensure that your emergency contact and/or guarantor is aware of this.*  
I accept all the points above and confirm I am a full time student.

Property address .....

Student’s signature.....

Print Name.....

On behalf of cleverstudentlets.....

Clever Student Lets Ltd, 2 Queen Anne Terrace, North Hill, Plymouth, PL4 8EG  
Comp Reg No. 07386506 Telephone: 01752 500511  
mail:[admin@cleverstudentlets.com](mailto:admin@cleverstudentlets.com) website: [www.cleverstudentlets.com](http://www.cleverstudentlets.com)

